

APPENDIX B - Details of waivers approved in the period 1 April 2020 to 30 September 2020 (Q1 and 2 2020/21)

Contract title	Value £000	Directorate	Details of the waiver	Long term action plan
Interim consultant - Covid19 transformation lead	48	Adult social care & housing needs	This waiver was for interim support for the adult social care operational assistant director with delivery of key projects and change management through the Covid19 interim period. Due to the urgency in which the support was required, there was insufficient time for an open market procurement to be conducted.	One off contract.
Adult residential placement	28	Adult social care & housing needs	The council has a well-established network of contracts across the Island but not for ad hoc mainland placements therefore the service utilised the waiver process as a route to award this specific contract.	One off contract.
Domiciliary care services	122	Adult social care & housing needs	Responsibility for commissioning the services passed from the CCG to the council and the waiver was requested to allow the continuation of care services to an individual.	Services will form part of the new home support contract arrangements that are due to commence in February 2021.
Nodehill 6th form centre – internal alterations	60	Children's services	The council has a statutory duty to provide a sufficient number of school places for children on the Isle of Wight. There is a pressure on secondary special school places which had resulted in a decision to relocate two 6th form classes from the main school site to the Nodehill site on a temporary basis. Therefore, urgent alterations to the site were required to make it fit for purpose and ready to accommodate the young people for 1st September 2020 and an open market procurement was not viable in the timescales.	One off contract.
Residential/education placements for children and young people x 10	2,783	Children's services	The children's services commissioning team utilise the waiver process as a route to commissioning a placement in the following situations: <ul style="list-style-type: none"> • When no suitable supplier can be commissioned 	The suppliers have been approached to join the framework agreement.

			<p>through the framework agreement;</p> <ul style="list-style-type: none"> • Where the placement is made at the request of the family/family legal representatives; • Where the council is responsible for paying fees due to the “belonging regulation”. 	
Early help service	520	Children’s services	The procurement process for the early help contract was due to commence in April 2020. The waiver request sought to continue with the current contract to allow potential suppliers a longer tender period to submit a response and an extended mobilisation period. The market was responding to Covid19 implications and there was concern that we would have a failed procurement due to suppliers not having capacity to bid.	The procurement for the longer term contract is in its final stages.
Young carers	31	Children’s services	The young carers service will become part of the early help offer. Due to the decision to run an extended procurement for the early help contract, a waiver was required to extend the current young carers service to cover until the new early help contract goes live.	The procurement for the longer term contract is in its final stages.
Interim assignment – monitoring officer	103	Corporate services	<p>The council is required to have a monitoring officer. Full Council made the interim appointment on 18 September 2019.</p> <p>There were a number of circumstances which prevented a permanent appointment being made in the original timescales and the waiver sought to continue the interim appointment until such time as a permanent postholder has commenced work and received Full Council approval.</p>	Services will not need to be contracted when permanent post holder is in post.
Laptops	79	Covid19 response	The waiver sought to make an urgent purchase of laptops for council staff and volunteers to support the response to Covid19.	One off purchase.
Generators required for body storage facilities at crematorium	29	Covid19 response	As part of the Covid19 response it was the council's responsibility to provide body storage facilities. The generators were required in timescales that did not allow for an	One off purchase.

and st mary's hospital			open market competitive procurement process.	
Creation of indoor body storage facility	60	Covid19 response	As a part of the COVID-19 resilience plans the council was required to provide body storage facilities. Mobilisation of the facilities were required in timescales that did not allow for an open market competitive procurement process.	One off contract.
Shopping support for vulnerable persons	25	Covid19 response	A solution was required to enable vulnerable people to be able to access shopping. All main shops had very limited or no allocation for home delivery or click and collect and a service was required to for individuals who were unable to leave home to shop through normal routes. Costs are recovered from the individuals requiring the shopping support.	One off contract.
Security services for body storage facilities	41	Covid19 response	Security services were required at the storage facilities in timescales that did not allow for an open market competitive procurement process.	One off contract.
Body movement (collection and movement of deceased persons)	25	Neighbourhoods	It had been planned for this contract to be re-tendered in March 2020, ready to commence on 1 June 2020 however due to the situation regarding Covid19 and the nature of the contract it was decided, following discussions, that this was not the right time for funeral directors to be tendering for this service. It was therefore proposed to continue with the current provider for a period of six months, with an option for a further 6 months. It is intended that, once the current situation has improved that this service will be put to the market.	Services to be tendered.
Structural consultant	100	Neighbourhoods	Structural consultancy support was required in timescales that did not allow for an open market procurement process; therefore, the service area utilised the waiver process as a route to market.	One off contract.
Consultant support	100	Neighbourhoods	Consultancy support was required in timescales that did not allow for an open market procurement process; therefore, the service area utilised the waiver process as a route to market.	One off contract.

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0-19 years public health nursing service	500	Public health	A procurement process had been conducted and a contract awarded which was due to commence on 1 st August 2020. The outgoing and incoming supplier both requested that the mobilisation period for the new contract be extended to allow a safe transition of services. The mobilisation period had been disrupted by Covid19. The council agreed and therefore a waiver was requested to enable the existing contract to be extended.	New contract due to commence 1 st November 2020.
PEACH (Partnership for Educational Attainment and Children's Health) Educational Lead	40	Public health	The service area requested a waiver to allow the continuation of work that has taken place over the last 18 months in schools. Further budget had been identified and the service area requested to continue to contract with the current supplier to continue to deliver their programme.	Arrangements to be reviewed after two years.
Visitor intelligence services	44	Regeneration	Following extensive market research the supplier was found to be the only supplier who was able to provide the service and historic data that was required, therefore the service area commissioned the services using a waiver	Requirement to be reviewed at end of contract term and if they continue to be required, further market scoping will be carried out.
Property ratings and valuation services	60	Regeneration	This is an uncertain time for property valuation and the system of non-domestic ratings, and it is possible that significant changes in both areas will come forward in the next year or so. The service area submitted the waiver request to allow time to monitor the market and to ensure the future commissioning covers the changes. The service area has carried out extensive benchmarking of rates and the incumbent supplier is found to be very good value for money.	Open market procurement scheduled for August 2021.
Electricity and gas contract sealing process	N/a	Regeneration	The request sought to waive the requirement of contract standing orders that the contract be sealed due to time constraints between	N/a

			receiving bids and formally approving contracts. Please note; the utilities were procured using a framework agreement, they were not subject to a waiver.	
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